

## JOE ACCOUNTANT

jaccountant@newark.rutgers.edu

360 King Boulevard  
Newark, NJ 07102-1801

Home: 555-555-5555  
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### OBJECTIVE

To secure an internship in a corporate accounting environment where skills acquired from undergraduate study and internship experience will be challenged daily.

### EDUCATION

Rutgers, The State University of New Jersey  
Bachelor of Science, Accounting  
Cumulative GPA: 3.55/4.0

Rutgers Business School - Newark  
May 2011  
Major GPA: 3.75/4.0

Middlesex County College  
Associate in Science, Accounting  
Cumulative GPA: 3.33/4.0

Edison, NJ  
October 2009  
Major GPA: 3.44/4.0

### HONORS AND ACHIEVEMENTS

- Recipient, Lyons Club Community Scholarship
- Member, Beta Gamma Sigma Honor Society
- Dean's List, four consecutive semesters
- Financed 75% of college expenses through part-time & full-time employment

### RELEVANT EXPERIENCE

Ernst & Young                      New York, NY                      Summer 2008  
Summer Intern, Assurance and Advisory Business Services (AABS)

- Performed monthly audits, accounting and reconciliation activities
- Traveled extensively to various client locations
- Assisted audit team with outreach to clients
- Maintained accurate records and organized electronic database
- Participated in extensive training program

Valley National Bank                      Newark, NJ                      Spring 2006-2008  
Volunteer Tax Assistant

- Assisted individuals with preparing and filing tax returns
- Verified information presented on tax forms
- Explained in detail any issues or concerns to clients

### MEMBERSHIP & LEADERSHIP ACTIVITIES

Member – Accounting Society, Rutgers University-Newark, Fall 2007 - Present  
Senator – Student Government Association, Fall 2007

**Professional and Academic References Furnished Upon Request**