

ENGLISH INTERNSHIP COURSE

Department Contact:

Dr. Virginia Tiger

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Maximum Internship Credits:

Three (3) credits

Requirements:

- The basic qualifications for an internship sponsored by the department are: Junior or Senior status (64 + credits) with a minimum GPA of 3.0.
- The student intern must complete 150 hours during the semester at their internship site.
- Internships may be obtained through The Career Development Center (CDC) by attending a Career Center Activation Meeting to access internship listings. Students may also obtain positions on their own and through the Department.
- An Internship Contract must be completed by the intern and supervisor; the contract must then be approved and signed by the CDC and the English Chair or designated faculty.
- Internship supervisors will complete an evaluation form at the middle and towards the end of the semester that rates the intern's performance. These ratings are considered in deciding whether intern performance warrants a satisfactory grade.
- Interns must submit a journal and an essay. Failure to submit supervisor evaluations or specific written products when due will be cause for receiving an "F" for the course.