

CRIMINAL JUSTICE INTERNSHIP COURSE

Department Contact:

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Maximum Internship Credits:

Six (6) credits (one per semester)

Requirements:

- No, credit may not be awarded retrospectively. That is, students may not apply for internship credit for work performed at some previous time. Similarly, students may not receive internship credit for normal duties performed through pre-existing employment.
- Juniors or seniors (64+ credit hours), with a minimum grade point average of 3.0, are eligible to apply for the criminal justice academic internship credit. The student intern must complete 150 hours during the semester at their internship site.
- Internships may be obtained through The Career Development Center (CDC) by attending a Career Center Activation Meeting to access internship listings. Students may also obtain positions on their own and through the Department.
- Internships offer undergraduate students the opportunity to gain pre-professional experience in criminal justice. Internships are intended to integrate pre-professional and academic experience. It is expected that the nature of the internship is compatible to studies in criminal justice.
- In general, three hours academic credit may be earned for each 150 hours internship experience, to a maximum of six hours total internship credit.
- Credit for internships cannot be used to satisfy major or general education requirements; internship credit will only count toward meeting the total credit hours required to earn a baccalaureate degree.
- An Internship Contract must be completed by the intern and supervisor; the contract must then be approved and signed by the Criminal Justice Department or designated faculty.
- Within two weeks after beginning an internship, students must submit a work plan to the Undergraduate Program Director. This plan should describe specific tasks the intern will be performing throughout the semester.
- A "pass" or "no pass" grade will be issued based upon midterm and final internship assessments written by both the students and internship supervisors (employers).