

USING eRECRUITING TO FIND A CASE PLACEMENT

eRecruiting is **THE** Rutgers-Newark hub for CASE placements, as well as other employment opportunities, internships, and so much more! Here's what you need to do: open <http://rutgers.newark.erecruiting.com/>.

If you have been to a CDC eRecruiting Activation Meeting: Log in to your eRecruiting account as normal and proceed as below. You will *not* be submitting your resume to CASE placements via eRecruiting.

If you have NOT been to a CDC eRecruiting Activation Meeting: We will give you a Browse-Only eRecruiting account for you to view and contact CASE placements. Your user name will be: LastName_FirstName_XXXX (last 4 digits of RUID) and your temporary password is "Newark" (no quotes).

You still must attend a CDC eRecruiting Activation Meeting for full use of the site.

Once logged in, at the home page, under **One Click Searches** click **C.A.S.E. Program Placement Sites (CASE ONLY)** for a list of available agencies with contact information.

Please note that many agencies, especially those involving children or healthcare, require health clearance (e.g. a TB test) and/or criminal background checks that could substantially delay your volunteering. A late start because of pre-service screening issues is *not* sufficient grounds for an extension.

Other placements may be available. Contact Theresa O'Neill (office in Hill Hall 309) at (973) 353-5333 or tconeill@newark.rutgers.edu. *We cannot guarantee accommodation of special requests.*