IMPORTANT DATES FOR CASE STUDENTS: FALL 2009

September 1   Classes Begin; CASE Staff Visits to Classes
September 7   Labor Day, University Closed
September 9   Last day for students to **ADD** CASE Service Placement component
September 10/12   Students attend mandatory Student Orientation
October 16   CASE Contract Due to the Career Development Center

*It is your responsibility to return your completed Service Learning Contract to the CDC (Hill 309) to receive credit*

***No Contract at CDC = No Valid Placement***

***Be mindful of all deadlines when planning your schedule***

Week of October 19   Students without placements are referred to professors

*Warning Notices are sent out*

October 30   50% (20 hours) of CASE Service must be completed
Mid-November   Class discussions on individual CASE experiences (Actual date TBD)
November 25   75% (30 hours) of CASE Service must be completed
November 25-29   Thanksgiving Break, University Closed. If your placement site is:

**OFF CAMPUS**—It is your decision whether or not to do CASE work over Thanksgiving weekend, but either way it is your responsibility to discuss this with your CASE supervisor(s)

**ON CAMPUS**—No volunteering this weekend. Review your hours and make sure you are on track to finish in December

December 4   90% (36 hours) of CASE Service must be completed
December 11   100% (40 hours) of CASE Service must be completed

*Final validated timesheets are due to the Career Development Center. NO EXCEPTIONS!!!*

Students must have completed a minimum of 40 hours of CASE service and turn in a signed timesheet to the Career Development Center in order to avoid a grade of NC, NG, TF, or TZ